

Meeting Minutes

Cypress Cove Water Supply Corporation Spring Branch, TX 78070

BOARD OF DIRECTORS MEETING – December 9th, 2025

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors for the CYPRESS COVE WATER SUPPLY CORPORATION shall hold a meeting on **December 9th at 6:30 p.m. at the Cypress Cove Civic Center, 3686 Tanglewood Trail, Spring Branch, Texas 78070**. The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below.

AGENDA

- 1) Call to order and Open Meeting – Mike
6:30pm
- 2) Review & Approve November 11th meeting minutes
Motion to accept – Bobby
Second – Deb
All in favor – yes
- 3) Review November financial reports.
Done
There were no taps processed for the month of November

NEW BUSINESS

- 4) Office Admin Report – Angie
 - a) Discuss and vote who will be 2026 Election/Credentials Committee members
Shannon will serve as the election committee chair.
Debbie Soderman will serve as board member for the election committee and Leslie Riddle will serve as credentials committee member.
- 5) President's Report – Mike
Everything running smoothly
Wells are at similar levels to last month
Dan inquired about buying the fencing material in this year's budget to put up around the 6.5 acres CCWSC owned land around the wells in the campground.

OLD BUSINESS

- 6) Public input: questions, comments and constructive suggestions are welcome, although briefly. If subject is not on the current agenda, the board can't discuss, otherwise it can be added to the future agenda if approved.

Question was asked if there was a water threat.

Mike answered that the threat was pursuant to the campground bomb threat. It is believed the threat was from either disgruntled campground employee or camper. It would be difficult to cause harm to the water system since Mike would be notified from cameras located at all pumping stations. Perpetrator would have to climb to the top of a water tank.

- 7) Retire to executive session to revisit Jerel's contract
8) Return to public session for a vote on personnel decision.

Motion by Deb:

3 year contract for Jerel Brandenburg beginning January 1, 2026, at the new rate. Beginning January 1, 2029, he will be eligible to extend another 3 years. The contract will include a 5% raise per year beginning January 1, 2027.

Second – Bobby

All in favor – yes

- 9) Set date for the next meeting.
Tuesday, January 13th at 6:30 pm

- 10) Close and adjourn.
7:41pm

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.