

MINUTES
Cypress Cove Water Supply Corporation
Spring Branch, TX 78070
Location: Cypress Cove Civic Center
Wednesday, 2/13/18, 6:30 PM

1. Open Meeting

Motion (Owen), second (Gilbert), all vote YES. Meeting opened.

2. Invocation

None.

3. Discuss and consider minutes from previous meeting (vote required)

Elliott asked to amend Item #6 to include the other services the JF Fontaine had offered. Motion to approve minutes, as amended (Gilbert), second (Owen), all vote YES.

4. Review and discuss January Water reports (no vote required)

Discussed high water use by R&R is due to a leak on their side of the meter that has gone un-repaired for a long time.

5. Discuss and consider CCWSC presence on Social media or Internet, including CC message board

Elliott showed everyone a demo website from the Ruralwaterimpact.com service. Fee for development would be \$250 with an annual subscription of \$357.50 per year. Motion to approve (Gilbert), second (Leadford), all vote YES.

6. Discuss: employment of Class "C" operator versus Professional Water Management Services, (discussion only, no vote required)

Julian Gomez has asked for \$3500 for each tap with a road cut. Road boring is \$62.50/ft. but there is additional work to be done after the boring is completed.

7. Discuss road crossing cost (no vote required)

Entertaining more ideas about how to accomplish road cuts under current tariff.

8. Review, discuss and consider list of pending action items (vote on any changes if necessary)

Discussed. No vote. Board will review for next meeting.

9. Discuss Engineering Study of CCWS by JF Fontaine & Assoc. (update from CCMA mtg)

Discussed that engineering firm has backed out of services. Elliott and Gilead to reach out to other firms for consideration.

10. Discuss and Consider purchasing bulk mailing plan, permit 20, for \$225.00.

Motion to approve (Owen), second (Ziemba), all vote YES. Motion passed.

11. **Discuss and Consider** giving Angie authorization to purchase water supply items without prior board approval, board to set limits (vote required)

Motion (Swan) to allow up to \$500 monthly expenses without further board approval, Second (Gilbert), all vote YES. Motion passed.

12. **Discuss and consider** purchasing new printer.

Agenda item moved to CCMA agenda. No vote.

13. **Discuss and Consider** swapping Class 1 position with Class 2 position.

Discussed having Owen and Gilbert swap board position class. Motion to approve (Ziemba), second (Leadford), all vote YES. Motion passed.

14. **Discuss and Consider** appointing Robin Lutts to replace unexpired term of Charles Gilbert (vote required).

Discussed that Board would like to meet Mr. Lutts at next meeting and review credentials. Item Tabled till next meeting.

15. **Set** date for next meeting

3/7/2018. Later moved to 3/6/2018.

16. **Public input:** Limit of 3 minutes per person

None.

17. **Close and adjourn**

Motion (Ziemba), second (Leadford), all vote YES. Adjourned.